



Minutes of the full council Meeting held on Thursday 10th September 2026 at 7.00pm
at St Thomas and St Andrew Church, Doxey Road, Stafford, ST16 1EQⁱ

Attendees

Cllr D Hughes (Chair)	Cllr R Whyman	Cllr S Davenport
Cllr K Allen	Cllr E Tristram (Vice Chair)	Cllr I Davies
Cllr C Haigh	Cllr C Hughes	Cllr C Shirley
Cllr T Pearce - SBC	Cllr J Rose – SCC	Mrs Nikola Evans – Clerk
MOP - 1		

Minutes

1	Declarations and dispensations Motion: To record declarations of interest from members on any item to be discussed and record any dispensations None received
2	Attendance Motion: To consider accepting apologies for absence Cllr Davenport – RESOLVED to accept
3	Minutes Motion: To confirm the minutes from the last meeting held on 9 th July 2026, are a true record RESOLVED to approve as a true record by all that attended
4	Open Meeting Motion: To suspend standing orders to allow for public participation RESOLVED to suspend @ 19:05
5	Public Participation Motions: - That, in accordance with Standing Order 3(e), members of the public be invited to make representations in relation to items on the agenda, for 20 minutes unless the Chair directs otherwise. - That Stafford Borough Council be invited to attend and present a report to the Council. - That Staffordshire County Council be invited to attend and present a report to the Council.
	- MOP raised the following concerns over a planning application for wind turbines at Seighford Lakes. - Noise pollution - Ice throw - Topple distance – it's a public open space and the turbines are right on top of a public footpath. Concerns passed onto Cllr Jack Rose – SBC, Doxey Parish Council are unable to advise. - Cllr T Pearce – SBC reported on the following: - Local Government Reorganisation (LGR) – Normal elections will still take place in 2027 - Proposal for Stafford Town Council has been approved - Planning application changes which will prevent councillors from calling in planning applications, if the planning application is less than 9 houses it will be automatically decided by officers. Those which don't will be left up to the chief planning officer or chair to decide if they are to go to a committee. Many of the councillors disagreed with this proposal however felt they had no choice but to agree. - Gateway Project – former Blunts shoe factory has been purchased by SBC. - A proposal for stricter rules for burning of plastic waste has been put forward - Event at Civic Centre on 22.09.26 @ 6pm. Woodland Trust giving a talk about identifying and protecting ancient trees. - Cllr J Rose reported on the following: - Doxey Rugby Pitch – The council have now lost their excuse to not issue a longer lease, recommends contacting the county council again to open up conversations. - Continues to encourage residents and councillors to report any issues on the county council report it system.
6	Close Meeting Motion: That standing orders resume to allow the continuation of the parish council meeting. RESOLVED to close public session, and resume standing orders @ 19:36
7	Planning Applications Motion: To consider planning applications received from the local planning authority and determine the Council's response. None to discuss
8	Finance – RFO Motions:

	i. To receive and approve schedule of payments and receipts ii. To receive and approve monthly budget summary iii. To receive and approve the bank reconciliation iv. To retrospectively approve expenditure for the purchase of Air tags for the defibrillators																																																																																																																																																																																																																																																																																																																																																												
	i. Payments report – RESOLVED to approve Payments made & to be made since last meeting in July 2026 <table border="1"> <thead> <tr> <th>Reason</th><th>PAYEE</th><th>Income</th><th>Sub total</th><th>VAT</th><th>Total</th><th>Cashbook ref no.</th><th>Minute ref's</th><th></th><th>Notes</th></tr> </thead> <tbody> <tr> <td>Insurance</td><td>Clear Councils (BHIB Insurance)</td><td></td><td>£895.77</td><td></td><td>£895.77</td><td>1593</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Office expenses</td><td>Clr K Allen</td><td></td><td>£62.98</td><td></td><td>£62.98</td><td>1594</td><td></td><td>10/09/2026</td><td>Printer Cartridges</td></tr> <tr> <td>Universal Club</td><td>Universal Club</td><td>£100.00</td><td></td><td></td><td>£0.00</td><td>1595</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Castle View Park</td><td>TGM</td><td></td><td>£491.50</td><td>£98.30</td><td>£589.80</td><td>1596</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>salaries</td><td>HMRC PAYE</td><td></td><td>£688.68</td><td></td><td>£688.68</td><td>1597</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Office expenses</td><td>Vision ICT</td><td></td><td>£80.00</td><td>£16.00</td><td>£96.00</td><td>1598</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Office expenses</td><td>Microsoft</td><td></td><td>£3.99</td><td>£0.80</td><td>£4.79</td><td>1599</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Office expenses</td><td>Clr S Davenport</td><td></td><td>£43.98</td><td></td><td>£43.98</td><td>1600</td><td></td><td>10/09/2026</td><td>Printer Cartridges</td></tr> <tr> <td>Room hire</td><td>St Thomas PCC</td><td></td><td>£24.00</td><td></td><td>£24.00</td><td>1601</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Doxey Day</td><td>The Best Fun Ltd</td><td></td><td>£846.83</td><td>£169.37</td><td>£1,016.20</td><td>1602</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>CCLA Property refund</td><td>CCLA Property refund</td><td>£1,520.46</td><td></td><td></td><td>£0.00</td><td>1603</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>salaries</td><td>Clerk</td><td></td><td>£935.99</td><td></td><td>£935.99</td><td>1604</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Pension employee</td><td>SCC Pension</td><td></td><td>£58.19</td><td></td><td>£58.19</td><td>1605</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Pension employer</td><td>SCC Pension</td><td></td><td>£207.36</td><td></td><td>£207.36</td><td>1606</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Office expenses</td><td>Parish Online</td><td></td><td>£120.00</td><td>£24.00</td><td>£144.00</td><td>1607</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Office expenses</td><td>Clerk</td><td></td><td>£32.66</td><td></td><td>£32.66</td><td>1608</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Defib costs</td><td>Amazon</td><td></td><td>£69.00</td><td></td><td>£69.00</td><td>1609</td><td></td><td>10/09/2026</td><td>Air Tags</td></tr> <tr> <td>Defib costs</td><td>Amazon</td><td></td><td>£4.81</td><td>£0.96</td><td>£5.77</td><td>1610</td><td></td><td>10/09/2026</td><td>Air Tag Holders</td></tr> <tr> <td>Office expenses</td><td>Microsoft</td><td></td><td>£4.79</td><td></td><td>£4.79</td><td>1611</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Doxey Day</td><td>Amazon</td><td></td><td>£18.73</td><td>£3.75</td><td>£22.48</td><td>1612</td><td></td><td>10/09/2026</td><td>Hand Stamps</td></tr> <tr> <td>Street furniture</td><td>Amazon</td><td></td><td>£16.66</td><td>£3.33</td><td>£19.99</td><td>1613</td><td></td><td>10/09/2026</td><td>Graffiti remover</td></tr> <tr> <td>salaries</td><td>Clerk</td><td></td><td>£856.87</td><td></td><td>£856.87</td><td>1614</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Pension employee</td><td>SCC Pension</td><td></td><td>£318.17</td><td></td><td>£318.17</td><td>1615</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Pension employer</td><td>SCC Pension</td><td></td><td></td><td></td><td>£0.00</td><td>1616</td><td></td><td>10/09/2026</td><td></td></tr> <tr> <td>Doxey Day</td><td>Clr K Allen</td><td></td><td>£40.00</td><td></td><td>£40.00</td><td>1617</td><td></td><td>10/09/2026</td><td>Float</td></tr> <tr> <td>Doxey Day</td><td>Cash - 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9	Rugby Pitch Motions: i. To discuss and consider disposing/selling the two green containers located at the left top corner of the pitch ii. To discuss and consider further actions for ownership of the rugby pitch																																																																																																																																																																																																																																																																																																																																																												
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	ii. Now that LGR has been paused, the council have lost their reason to not give us a longer lease, clerk to write another letter asking the cabinet for an update to the email sent earlier this year.
10	Community Bus Motion: To discuss and consider proposal for a community bus – Cllr Tristram
	Proposal requested to be deferred to the next meeting by Cllr Tristram. RESOLVED to do so.
11	Reports Motion: i. Councillor reports – Information only ii. Clerk – To receive update regarding going projects and agree further actions
	i. Nothing to report ii. Clerk reported on the following: a. Xmas lunch – clerk to invite The Worshipful the Mayor Councillor Winnington and Mayoress, Mrs Winnington to celebrate Christmas with the residents at our over 65's Xmas lunch.
12	Items for next agenda Motion: Cllrs you present clerk with proposals for next agenda items to be considered by the full council.
	• Over 65's Xmas lunch final preparations.
13	Meeting Dates Motion: i. To agree date of next meeting, at St Andrews and St Thomas Church, from 7pm unless stated otherwise. • 8 th October 2026 ii. To agree future meeting dates: • 12 th November 2026 • 14 th January 2027 • 11 th February 2027 • 11 th March 2027 • 8 th April 2027 • 13 th May 2027 – Annual public meeting – 6:30pm • 13 th May 2027 – Annual Parish council meeting – 7:00pm
	RESOLVED to approve
14	Meeting Closed
	20:36

ⁱ For the purpose of these minutes SCC refers to Staffordshire County Council, SBC refers to Stafford Borough Council and MOP refers to member of the public.