Minutes of the full council Meeting held on Thursday 8th October 2026 at 7.00pm at St Thomas and St Andrew Church, Doxey Road, Stafford, ST16 1EQ[i]

Attendees

~~Cllr D Hughes (Chair)~~	Cllr R Whyman	Cllr S Davenport
Cllr K Allen	Cllr E Tristram (Vice Chair)	Cllr I Davies
Cllr C Haigh	Cllr C Hughes	Cllr C Shirley
Cllr T Pearce - SBC	~~Cllr J Rose – SCC~~	Mrs Nikola Evans – Clerk
MOP -		

Minutes

1	**Declarations and dispensations** Motion: To record declarations of interest from members on any item to be discussed and record any dispensations
	None received
2	**Attendance** Motion: To consider accepting apologies for absence
	Cllr D Hughes - Accepted
3	**Open Meeting** Motion: To suspend standing orders to allow for public participation
	19:02
4	**Public Participation** Motions: i. That, in accordance with Standing Order 3(e), members of the public be invited to make representations in relation to items on the agenda, for 20 minutes unless the Chair directs otherwise. ii. That Stafford Borough Council be invited to attend and present a report to the Council. iii. That Staffordshire County Council be invited to attend and present a report to the Council.
	Item i. None attended Item ii. Cllr Pearce reported on the following: • HGV's traveling through the village ay excessive speeds and overloaded. Cllr Pearce will pass information onto Cllr Rose @ SCC • Speed of vehicles entering Castle View Estate and the village, again has been raised with the relevant authority • Doxey Meadows: ○ Hedgehog boxes have been considered ○ Bulb planting project taking place from 10am on 10th October 2026 • Waste collection • Leisure services Item iii. Did not attend
5	**Close Meeting** Motion: That standing orders resume to allow the continuation of the parish council meeting.
	19:10
6	**Planning Applications** Motion: To consider planning applications received from the local planning authority and determine the Council's response.
	None to consider
7	**Finance – RFO** Motions: i. To receive and approve schedule of payments and receipts ii. To receive and approve monthly budget summary iii. To receive and approve the bank reconciliation

Item i. RESOLVED to approve, clerk to action

Payments made & to be made since last meeting in September 2026

Reason	PAYEE	Income	Sub total	VAT	Total	Cashbook ref no.	Minute ref's		Notes
Bank Transfer	Doxey Active Saver Account	£1,000.00			£0.00			08/10/2026	
Doxey Day	David Hughes		£56.39		£56.39	1623		08/10/2026	
Office expenses	Clerk		£49.57		£49.57	1624		08/10/2026	
Castle View Park	Doxey Active Saver Account	£10,714.80			£0.00			08/10/2026	
Castle View Park	Play Source LTD		£10,714.80		£10,714.80	1625		08/10/2026	
Castle View Park	SBC		£995.54		£995.54	1626		08/10/2026	
Doxey Day	Cash - Ticket Sales & Tony's Ices	£125.00			£0.00	1627		08/10/2026	
Bank Transfer	Doxey current account Account	£1,032.92			£0.00	1628		08/10/2026	
Community grant	David Hughes		£34.96	£6.99	£41.95	1629	EOM 08.10.26	08/10/2026	
Community grant	David Hughes		£18.58	£3.72	£22.30	1630	EOM 08.10.26	08/10/2026	
Office expenses	Microsoft		£3.99	£0.80	£4.79	1631		08/10/2026	
salaries	Clerk		£1,032.92		£1,032.92	1632		08/10/2026	
Pension employee	SCC Pension		£71.64		£71.64	1633		08/10/2026	
Pension employer	SCC Pension		£255.29		£255.29	1634		08/10/2026	
Community grant	David Hughes		£4.20		£4.20	1635	EOM 08.10.26	08/10/2026	
Castle View Park	TGM		£737.25	£147.45	£884.70	1636		08/10/2026	
Bank Transfer	Doxey Active Saver Account	£884.70			£0.00				
Sub total					**£14,134.09**				
less payments made					**£13,249.39**				
Total left to be paid					**£884.70**				

Item ii and iii – RESOLVED to approve.

8 **Community Bus**

Motion:

To discuss and consider proposal for a community bus – Cllr Tristram

Cllr Tristram reported the following:

- Would be term time only
- 15-20 people have expressed an interest
- Possibly small mini bus to start off with
- Not open to children travelling to school

Need more information, clerk advised need project costings by 5th November is order for it to be included in 2027-28 draft budget calculations. If it was to go ahead costings must be included in next year's precept request otherwise it cannot go ahead. Defer to next meeting for decision.

9 **Reports**

Motion:

i. Councillor reports – Information only
ii. Clerk – To receive update regarding going projects and agree further actions

Item i. Cllr Shirley reported on new homes at Sherwood now being marketed as homes to rent.

Item ii. Clerk reported on the arrangements for the Xmas meal, asked the council to consider doing a prize drawer this year instead of Cllr Hughes normal Christmas tombola. RESOLVED to approve, clerk to arrange.

10 **Items for next agenda**

Motion:

	Cllrs you present clerk with proposals for next agenda items to be considered by the full council.
	None
11	**Meeting Dates** Motion: i. To agree date of next meeting, at St Andrews and St Thomas Church, from 7pm unless stated otherwise. • 12th November 2026 ii. To agree future meeting dates: • 14th January 2027 • 11th February 2027 • 11th March 2027 • 8th April 2027 • 13th May 2027 – Annual public meeting – 6:30pm • 13th May 2027 – Annual Parish council meeting – 7:00pm
	RESOLVED to approve
12	Meeting Closed
	19:36

[i] For the purpose of these minutes SCC refers to Staffordshire County Council, SBC refers to Stafford Borough Council and MOP refers to member of the public.