PUBLIC NOTICE

Parish Councillors are hereby summoned to attend:
Doxey Parish Council Meeting at:
St Thomas and St Andrew Church, Doxey Road, Stafford, ST16 1EQ
On Thursday 12th November 2026 at 7.00pm

AGENDA

1	**Election of new Chair** Motion To elect a new chairperson for the remainder of 2026-27 **a)** Newly elected chairman to sign the declaration of office to Chairman. LGA 1972 s83(4)(a)
2	**Election of new Vice Chair** Motion To elect a new chairperson for the remainder of 2026-27 if necessary.
3	**Declarations and dispensations** Motion: To record declarations of interest from members on any item to be discussed and record any dispensations
4	**Attendance** Motion: To consider accepting apologies for absence
5	**Minutes** Motion: To confirm the minutes from the extraordinary meeting and full council meeting held on 8th October 2026, are a true record
6	**Attendance of Borough and County Councillors** Motion: To consider the seating arrangements for visiting Borough and County Councillors at Parish Council meetings. **Proposed Resolution:** That the Parish Council recognises the longstanding practice of welcoming Borough and County Councillors to sit at the Council table when attending meetings in their representative capacities. The Council agrees that this arrangement should continue, subject to available space and the proper conduct of meetings. Such attendance does not confer voting rights or membership of the Parish Council, and participation in Council business shall remain subject to the Council's Standing Orders.
7	**Open Meeting** Motion: To suspend standing orders to allow for public participation
8	**Public Participation** Motions: i. That, in accordance with Standing Order 3(e), members of the public be invited to make representations in relation to items on the agenda, for 20 minutes unless the Chair directs otherwise. ii. That Stafford Borough Council be invited to attend and present a report to the Council. iii. That Staffordshire County Council be invited to attend and present a report to the Council.
9	**Close Meeting** Motion: That standing orders resume to allow the continuation of the parish council meeting.
10	**Planning Applications** Motion: To consider planning applications received from the local planning authority and determine the Council's response.
11	**Finance – RFO** Motions: i. To receive and approve schedule of payments and receipts ii. To receive and approve monthly budget summary iii. To receive and approve the bank reconciliation iv. To receive and approve draft budget for 2027-28
12	**Civic Amenity Visits 2027** Motion: To consider and approve civic amenity visits for 2027 priced at: 1 hour at a single location £127.00 2 hours at a single location £175.00 3 hours at a single location £275.00
13	**Community Bus** Motion: Deferred from last meeting. To discuss and consider proposal for a community bus – Cllr Tristram
14	**Reports** Motion: i. Councillor reports – Information only ii. Clerk – To receive update regarding going projects and agree further actions
15	**Items for next agenda** Motion: Cllrs to present clerk with proposals for next agenda items to be considered by the full council.

16	**Meeting Dates** Motion: i. To agree date of next meeting, at St Andrews and St Thomas Church, from 7pm unless stated otherwise. • 14th January 2027 ii. To agree future meeting dates: • 11th February 2027 • 11th March 2027 • 8th April 2027 • 13th May 2027 – Annual public meeting – 6:30pm • 13th May 2027 – Annual Parish council meeting – 7:00pm
17	Meeting Closed

[i] Issued by Nikola Evans – Clerk on 5th November 2026 – Nikola Evans